

SPICES BOARD

(Ministry of Commerce & Industry, Govt. of India)
“Sugandha Bhavan” N.H.By Pass, Palarivattom.P.O, Cochin – 682025, Kerala, India
(Phone: 91-484-2333610 – 616)

www.indianspices.com

SELECTION OF MARKET RESEARCH TRAINEES

File No.: ADM/APP/MRT-SAT/2018-19

Notification No:22/2025

Name of Trainees Required	Two (02) Nos. (A panel will be prepared for selection of trainees for future requirements.)
Stipend	Rs.21,000/- per month
Training Location	Head office,Kochi,Kerala
Method of selection	Written test (objective type)
Age	Not more than 30 years (as on the last date of receiving applications)
Tenure of Training	One year from the date of joining (extendable to one more year)
Leave eligibility	One day per month
Qualification	Essential “MBA (Regular Course) with specialization in Marketing/Foreign Trade/ Agri Business or Post Graduate Diploma in Business Management (PGDBM)-2 Years (Regular Course) with specialization in Marketing /Foreign Trade/ Agri Business”
Skills and competencies required	Knowledge of International Business procedures and practices. Capability to analyze the trade related information. Computer skills-especially thorough working knowledge in Excel functions to organize and analyze trade data, Create charts, graphs and preparation of presentations. Ability to identify and understand technical information available in different platform for proper compilation in user friendly formats. Good written and spoken communication skills in English and Excellent inter-personal skills to work as a team.
Venue, Date and time of written test for the selection of Market Research Trainees	Will be announced in Board’s website indianspices.com (opportunities page). Candidates are advised to visit the page regularly for updates.

Last date of submission of applications : 10th June 2025.

How to apply:

1. Candidates may submit their applications through the online link given below:

Online link :<http://spicesboard.in/recruitment/>

2. If number of applications received is more, the applications will be shortlisted based on the criteria as decided by Spices Board.

3. List of short-listed candidates for written test will be published in Board's website. Original documents for eligibility criteria submitted should be available for verification at the time of written test, failing which the candidate will not be allowed to attend the test.

4. Candidates are advised to check Notifications/opportunities in Board's website www.indianspices.com for updates and not to rely on information from 3rd party websites.

General Instructions:

1. Applications should be submitted in the prescribed date. Late applications will not be entertained.

2. Before applying, candidates should ensure that they fulfill the eligibility criteria for Market Research Trainee.

3. Candidates are advised to keep their e-mail ID and mobile number active for receiving communication from the Spices Board.

4. In case it is detected at any stage of selection process that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand canceled.

5. If any of these shortcomings is/are detected even after the selection, his/her services are liable to be terminated.

6. Decision of Spices Board in all matters regarding eligibility, conduct of test, detailed test/interview and selection procedure would be final and binding on all candidates. No representation or correspondence will be entertained by the Board in this regard.

7. Any legal proceedings in respect of any matter of claim or dispute arising out of this vacancy notification and/or an application, tests, etc., in response thereto can be instituted only in Kochi and courts at Kochi only shall have sole and exclusive jurisdiction to try any cause/dispute.

8. Canvassing in any form will be a disqualification.

9. The eligibility of applicants with respect to age, Educational qualification, experience etc. will be determined as on the last date for receiving applications.

10. Information related to changes in date of submission of application (if any), date & time of test, etc. will be published in Board's website www.indianspices.com.

11. Spices Board reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reasons therefore. The decision of Spices Board will be final and no appeal will be entertained against this issue.

12. Candidates undergone training in any office of Spices Board are not eligible to apply, regardless of whether the training is completed or not.

13. The number of trainees indicated is provisional and may vary at the time of selection.

14. The selection as Market Research Trainee in Spices Board is only a training and under no circumstances are linked to regular appointments and cannot be regularized at any stage.

15. The validity of the rank list shall be for Two years only.

Kochi-25
22nd May, 2025

DIRECTOR(ADMIN)

Hindi version follows:

